

**Bottineau Public School Board**  
**Policy, Personnel, and Evaluation Committee**  
**Meeting Minutes**  
**7:00 PM on Monday, March 20, 2017 – BPS Board Room**

Members present: Mike Haberman, Paul Olson, and Larry Brooks

Guests present: Jason Kersten

**AGENDA**

- 1) Larry called the meeting to order at 7:03 PM.
- 2) General updates and correspondence from ND SBA – None
- 3) Policy FFI – Student Use of Personal Technology (and FFI-E) Jason provided an update and indicated there are items in the policy which we are not adhering to such as texting between classes. Larry will rewrite section #7. This item will be tabled until the next Committee meeting.
  
- 4) Policy KAB – Parent and Family Engagement Policy - Jason will contact the ND SBA about section §3 on page 3 and the italicized section at the end of the policy. With direction from the ND SBA, this policy may be ready for the first read during the April 2017 Board meeting.
  
- 5.a.1) DJA – Substitute Teachers – Jason will contact Joel and Brian and a few other schools to determine how they are evaluating substitute teachers. This policy will be tabled until the next Committee meeting.
  
- 5.a.2) DKA – Reduction in Force – Tabled
  
- 5.a.3) FCAE – Suicide Prevention – Tabled
  
- 5.b.1) AAC – Non-discrimination and Anti-Harassment – Larry will contact the ND SBA and will ask if we need to designate the names and directory information of the three coordinators. Tabled until the next Committee meeting.
  
- 5.b.2) ABDA – Accessibility – Larry will contact the ND SBA about adding the word “Website” to the title of the policy. In addition, the Committee will recommend the language in Exhibit ABDA –E2 be added to the bottom of the BPS website.

The meeting was adjourned at 8:33 PM.

Respectfully submitted,

Larry Brooks