

BOTTINEAU PUBLIC SCHOOL DISTRICT #1

SCHOOL BOARD MEETING –DECEMBER 16, 2013

The regular meeting was called to order by President Larry Brooks at 7:00 p.m. Also present were: Paul Olson, Matt Johnson, Gigi Artz, Kim Schoenborn, Kim Bernstein, Superintendent Jason Kersten, Business Manager Deborah Nelson, Secondary Principal Joel Bickford, Elementary Principal Brian Palmer, Tom Acheson, and Fred Lemke. Absent: Technology Coordinator Kody Backman and Athletic Director David Hoff.

President Brooks called the meeting to order.

A motion was made by Johnson and seconded by Artz to approve the minutes of November 18th, 2013 meeting minutes. Roll Call Vote: Johnson-yes, Olson-yes, Schoenborn-yes, Artz-yes, Brooks-yes, Bernstein-yes. Motion passed.

A motion was made by Olson and seconded by Johnson to approve the Business Manager's report and the December bills as presented. Roll Call Vote: Olson-yes, Schoenborn-yes, Artz-yes, Brooks-yes, Bernstein-yes, Johnson-yes, Olson-yes. Motion passed.

Public Appearance:

Rod Bursinger spoke to the Board regarding his wife Joyce, and daughter Carla positions at the school.

Committee Reports:

- A. Finance/Budget Committee: Paul Olson gave his report. Items of discussion: Monthly Financial Report, Building Project, Summer Project Funding, Spending Authorizations, and Strategic Plan.
- B. Building/Grounds & Transportation: Tom gave his report. Busy with building repairs and snow removal. The bells stopped working at Central School. Parts for the system are obsolete. We are going to try and get by. Fred gave his report. We have 8,500 gallons of fuel; the activity bus will be taken to Butler to have the engine worked on. Matt stated they met and will present a summer project list to the Board later in the agenda.
- C. Evaluation & Personnel/Policy: Minutes from the committee meeting were placed in the drop box. No questions.
- D. Curriculum/Technology/Student Activities: Mr. Backman's report was in written form. Kim's report is in the drop box.
- E. Negotiations: No Report.
- F. Health & Safety & Public Relations: Gigi Artz gave her report.
- G. Public Relations Report: See agenda.

Administrative Reports:

Elementary Principal's Report: Mr. Palmer gave his report. Items of discussion: Teacher Evaluations are completed including the teachers that require two; Mr. Palmer commended Mr. Beyer, Mrs. Marum and Mrs. Olson on their wonderful Christmas Programs, Reduction of Para Educator Position, Book Study, and PTO held their Santa's Workshop at each school over the past couple of weeks.

Secondary Principal's Report: Mr. Bickford gave his report about the following items: Scheduling is going on for second semester, Period 8 ideas discussed, streaming that has been done by Mr. Simpson and Mr. Backman has been well received, National Guard spoke to the Junior and Senior Classes, and Book Study.

Athletic Director's Report: Mr. Hoff's report was in written form.

Mr. Jason Kersten reported the following.

- Superintendent's Conference will be held at the Ramkota Motel, January 26-28 in Bismarck.
- Mr. Kersten has been asked to participate in the Negotiations Seminar on Friday, February 7th.
- Mr. Kersten passed around a Thank You Note from the Bottineau County Veterans.
- Last day of school before Christmas break will be December 20, 2013 and school will resume on Thursday, January 2.
- The cook positions have now been filled. Natalie Rude is our head cook. Cathi Reinohl and Janet Kruk will be at Central. Bonnie Clark, Jessica Allard and Lori Derr are at the Jr./Sr. High.
- Mr. Kersten shared minutes from the November Oil and Gas Producing County Meeting.
- Mr. Kersten shared notes from a meeting held with Representative Hunsakor on the Legacy Fund and the Common School Trust Fund.

Unfinished Business:

Strategic Planning. This item will continue to stay on the agenda. We will visit this item each month with updates given on each of the goals.

Facilities Master Plan: The Building and Grounds has not had a chance to meet and start prioritizing deferred maintenance needs.

Future Summer Projects: Building and Grounds met with Tom to start to form a list of summer projects. Tom is working on getting some costs. Matt presented to the Board the list they came up with.

It was moved by Johnson and seconded by Bernstein to approve all the items listed at the top and including the Atomic Clocks, Newer Pickup/Plow, Boys Locker room. Roll Call Vote: Schoenborn-yes, Artz-yes, Brooks-yes, Bernstein-yes, Johnson-yes, Olson-yes. Motion passed.

The Board scheduled a retreat for January 15, 2014 at 6:00 p.m. at Dakota College to discuss the Strategic Plan, Survey results and the Building Project.

Special Committee Reports: Nothing to report. The two special committees have not had a chance to meet.

New Business:

PTO report: Kim Bernstein gave a report.

NCACTC Report: The minutes from the NCACTC meeting were posted in the drop box. Larry asked if there were any questions.

NCEC Presentation: Cynthia Jelleberg presented to the Board of the activities the NCEC are sponsoring.

It was moved by Johnson and seconded by Artz to approve the letter of resignation from Rodney Schmidt effective at the end of the 2013-14 school year and send him a letter thanking him for his years of dedicated service. Roll Call Vote: Artz-yes, Brooks-yes, Bernstein-yes, Johnson-yes, Olson-yes, Schoenborn-yes. Motion passed.

2013-2014 Mill Levies: We have not received the Certificate from the County Auditor. We should have it by next week.

School Board Self Evaluation: The board evaluation has been placed in the drop box. Board members are to complete the evaluation and submit them to Larry Brooks by January 3rd, 2014.

2012-13 Audit was handed out to the Board for them to review before the next meeting. Approval of the audit will be at the January board meeting.

School Board Vacancy: Discussed options for this position. Mr. Kersten will check with School Boards Association to see if we can appoint someone to fill the vacancy until the election.

Meeting adjourned.

THE NEXT REGULAR MEETING IS SCHEDULED FOR JANUARY 14TH, 7:00 pm. in the Bottineau High School Conference Room with the Finance Committee at 6:15 p.m. President Brooks adjourned the meeting.

Larry Brooks, President

Deborah Nelson, Business Manager