

Bottineau Public School District

Food Service Assistant II Job Description

Qualifications:

High School Diploma or GED.

Reports to:

Food Service Manager

Supervisory Responsibilities:

N/A

Performance Responsibilities:

1. Assists the manager in leading the food service operations at assigned school site, assures the serving and storage of food is in accordance with established guidelines and procedures.
2. Serves meals to students, teachers and other staff, participates in food serving and preparations as needed; assures compliance with serving size requirements.
3. Assures proper cleanliness and maintenance of equipment and supplies used in the cafeteria; assures compliance with safety and sanitation regulations.
4. Participates in the cleaning of the kitchen, dining and storage areas.
5. Confers with the manager regarding cafeteria needs, conditions and menu changes
6. Operates a variety of equipment and machines used in the school cafeteria, including slicer, chopper, mixer, oven and others are required.
7. Displays a positive and friendly attitude toward students and staff
8. Works in a team environment
9. Maintains a high level of ethical behavior and confidentiality
10. Participates in meetings and in any in-service training required by the district
11. Other duties as assigned.

Evaluation:

Job performance is evaluated in accordance to district guidelines by the Food Service Manager.