

Health & Safety Committee

Date: Spring April 6, 2017

Time: 8:15 am

Location: HS Board Room

Minutes

Attending: Kim Bernstein (Chair), Laura Halvorson, Mike Haberman, Jason Kersten, Tom Acheson and Fred Lemke

2016/17 Goals:

❖ **Layout Goals for 2016-17**

- ~~Meet with the kitchen staff along with Debbie Weber – Fall~~
- Meet with the bus drivers, once a year, fall, best time would be 8:30 in the morning. Jason will schedule with one of his meetings with the drivers.
- Schedule annual walk through
 - ~~Laura, Kim will work on finding safety walk through checklists~~
- ❖ Strategic Plan – Where, What, Update. Will leave this under old business until a retreat is scheduled to come up with the layout and discuss with entire board.

Meeting was called to order at 8:20

Kim turned the meeting over to Laura

New Business:

(Moved new business to the top)

- ❖ Laura went over the Annual Facility Safety Walk Through checklist to Tom and Fred. Seeking their review, input and any recommended changes they may have.
- ❖ Tom and Fred were asked to have any changes recommended need to be back to Mr. Kersten before Easter break.
- ❖ Tom and Fred would like the walk through to be in the Fall, coinciding with First District Health

- ❖ Other safety items that were brought up
 - Need for emergency lights in the shop and in each bay in the bus barn
 - Hep B vaccine for all bus drivers when they get their annual check-up and bloodborne pathogen training
 - Implementation and use of Lock out/Tag out program
 - Vehicle/equipment training and safety check out program

Old Business:

- ❖ Midwest Investigations - Remote system update for bus barn – Status update
- ❖ Playground Equipment – Status update – In process
- ❖ Safety Walk-through checklists – will update and have ready for fall walk through
- ❖ Milk Cooler – working with Pride Dairy
- ❖ Review Wellness Policy – ABCC – rereviewed one section and sending back to policy committee

Follow up Reminders:

- ❖ Crisis Plan Updates – Brian, Joel and Jason will be meeting to insert Pat’s information
 1. Have the updated maps been included into the document?
 2. Has the Crisis Plan been added to the website under teacher resource section?
- ❖ SRO Information – At this time, Jason does not see the dollars available for this position. The committee asked Jason to coordinate with Mr. Hoff as we would still like to hear what he has to say in regards to his event safety convention
 1. January 27, 2016, initially brought up to the safety committee – Mr. Kersten was asked to provide numbers, who could we possibly cost share with, job duties and any other helpful information
 2. August 30, 2016, invited Mr. Hoff to present information from his convention over the summer in regards to activity incidents. He was unable to attend due to driving a team to an away game. Kim provided Mr. Kersten and committee information received from Officer Sandusky of Minot Public Schools (SRO)