

Health & Safety Committee

Date: August 30, 2016

Time: 7:00 pm

Location: HS Board Room

Minutes

Old Business:

- ❖ **Reviewed the Health and Safety Roles and Responsibilities –**
 - Added annual walk through
 - Changed Update and maintain to Review Crisis Management Plan
 - Removed bullet 4 relating to all records being correctly filed and maintained. This is the responsibility of the Superintendent.
 - Remove Promote programs, to Support Programs, activities and projects related to health and safety
 - Bullet point added – Conduct annual focus group with non-certified support staff
- ❖ **Crisis Plan**
 - Regarding the Crisis Plan, Mr. Kersten, Mr. Bickford, Mr. Palmer along with Mr. Hoff will work together to review, update and implement all necessary changes. Present to committee for review.
 - Kim brought to the attention of Mr. Kersten that the maps were inadvertently left out of the final revision from last year along with the County Social Service Board Listing Sheet
 - Add the plan to the teacher resource section of the website
- ❖ **Layout Goals for 2016-17**
 - Meet with the kitchen staff along with Debbie Weber – Fall
 - Meet with the bus drivers, once a year, fall, best time would be 8:30 in the morning. Jason will schedule with one of his meetings with the drivers.
 - Schedule annual walk through
 - Laura, Kim will work on finding safety walk through checklists
- ❖ **Strategic Plan – Where, What, Update.** Will leave this under old business until a retreat is scheduled to come up with the layout and discuss with entire board.

New Business:

- ❖ **Mr. Hoff – Update on Fargo training, SRO information –** Mr. Hoff was unable to attend, pulled to drive team to an away game. Kim shared some information received from Minot SRO, Cassie Sandusky. Officer Sandusky provided the agreement between Minot Public School District and Minot City Police Department. That information was shared via email with committee and Jason for review.
- ❖ **Other Items**
 - **Midwest Investigation –** Was here to check on a door situation, Mr. Kersten asked them about a remote system for the bus barn and possibly Central School. Tom thinks there may be a way to add an antenna to the roof that would allow the access for Central.

- **Playground Equipment** – Kim brought up the fact that Tom has mentioned this on several different occasions throughout the last couple of years. With all due respect to the PTO for the donation, this is not the correct piece of equipment for the amount of students that use the playground equipment. This is equipment for small daycare facility or a backyard.
 - Discussion was held, Jason will bring forward costs as Newburg just completed a Playground remodel.
 - Grants to be looked into, Pearson, Monsanto, North Central – Laura will also look into some grant information
 - Funds could possibly come building fund, we would like to see this addressed sooner rather than later.
 - Discussion was also held on looking at purchasing a section of a larger structure that could be moved when we pass our bond.

❖ Meeting adjourned – 9:10 pm