

Health & Safety Committee

Date: January 5, 2017

Time: 6:00 pm

Location: HS Board Room

Minutes

Present: Kim Bernstein (Chair), Laura Halvorson, Mike Haberman and Jason Kersten

❖ **Goals for 2016-17**

- ~~Meet with the kitchen staff along with Debbie Weber – Fall~~
- Meet with the bus drivers, once a year, fall, best time would be 8:30 in the morning. Jason will schedule with one of his meetings with the drivers.
- Schedule annual walk through – Will schedule for fall
 - ~~Laura, Kim will work on finding safety walk through checklists~~
- ❖ Strategic Plan – Where, What, Update. Will leave this under old business until a retreat is scheduled to come up with the layout and discuss with entire board.

Old Business:

❖ **Midwest Investigations - Remote system update for bus barn – Status update**

- ✓ In with Building and Grounds committee – Cameras have not been ordered as of yet. They have not met. Briefly went over options 1,2 and 3 Midwest Investigations – Update from Jason on three proposals
 - Option A - \$3,609 – four (4) cameras 1 inside, 3 outside
Jason was expecting this to be quoted for eight (8) cameras since that is how many available spots we have on the DVR
 - Option B - \$12,085 – includes the above mentioned cameras, unlimited upgrade to DVR, wireless camera for the bus barn, wireless antenna, four (4) more cameras. \$4,758 of this cost is the upgrade to the unlimited software.
 - Option C - \$20,323 – includes the above mentioned options, both A&B plus an additional four (4) cameras for Central school
 - ❖ Playground Equipment – Status update – First District Health came and did a very comprehensive inspection on all three of our playgrounds. (Waiting on report to attach) It was stated that all three of our playgrounds need attention to meet safety codes, especially our south playground, as stated before it is not commercial grade. In October we asked Jason and Tom to put some numbers together and have Safety First come out and give us an estimate on costs.
 - **Central** - \$25,116.73 – This is to update the playground equipment, ADA compliant pieces and install rubber matting. (For more information see Jason)
 - **Parking Lot** - \$12,031.38 – Update, lower swings, ADA compliant (For more information see Jason)
 - **South** – (a) \$77,917.88 – includes removal, we are responsible for disposal.
 - **South** – (b) \$59,439.18 – includes removal, we are responsible for disposal.
Playground area 75x85 (For more information see Jason)
- The current playground set should not be used**
- ❖ **Safety Walk-through checklists** – Reviewed the checklist provided by AFS. We like the form and will adapt and modify as needed. Early Spring we would like to have a meeting with Tom and Fred, to go over any safety concerns they may have and make any updates the checklist needs to match our facilities. Also this spring we will schedule our safety audit. This gives the opportunity to add to the summer project list.

- ❖ **Met with Kitchen Staff and Deb Weber** – Update on Grant Status, (MS)Walk-in Freezer seal, Storage Room pump, Fan Hood switch, Kitchen Bathroom (CS)First Aid kit at Central, Milk Cooler (Jason to email committee updates)

New Business:

- ❖ Review Wellness Policy – ABCC – Reviewed half of the policy, will forward the H/S committee recommendations to Policy committee when completed
- ❖ Review Wellness Policy – ABCC- AR – Reviewed, Building – Level Wellness Policy Coordinators
 1. Five member committee
 2. Committee name – Wellness Policy Committee
 - Physical Education Teacher
 - Administrator
 - Head Cook
 - Deb Weber
 - One Health Safety Committee Member
 3. One member of this committee needs to represent Central School, as all buildings need representation
- ❖ Review Wellness Policy – Physical Activity and Recess Regulations – ABCC-AR2 (did not review)
- ❖ Review Wellness Policy – Exhibit – Hiring and Training – ABCC-E (did not review)

Follow up Reminders:

- ❖ Crisis Plan Updates
- ❖ SRO Information

Next meeting Thursday, January 12th at 6:00 pm HS Boardroom